

Notice of Privacy Practice

Integrated Medical Weight Loss (IMWL) is required by law to provide a Privacy Notice that describes how medical and health care information we maintain about you may be used or disclosed. Your protected health information (PHI) is confidential. This Notice describes each use and disclosure we are permitted to make, your rights, and obligations under the law.

Use and Disclosure: Under a variety of circumstances we may use your medical information without obtaining your prior authorization. We may use this information to provide you with treatment, ensure the quality of your care, bill and collect payment for services you received, report a communicable disease, domestic violence or criminal activity.

Your Rights: While the records we maintain belong to us, you have the right to correct, but not delete the information; choose where and how the information is sent to you; and obtain a list of non-routine disclosures.

Our Obligation: We are required to provide you with our Privacy Notice and abide by its terms. We may amend or change this notice without notification. If you have any questions, please call our office at 401-886-9669 and ask for the privacy officer. We are committed to keeping your information confidential. We store and manage your PHI primarily in our Electronic Health Record, although some records are stored in paper format.

How we may use and disclose PHI about You: We can release your PHI to provide, coordinate and manage your health care. This will include disclosing PHI to doctors, nurses, or other health care professionals who care for you. We may disclose your PHI to a physician to whom you have been referred so that the physician has the necessary information to treat you. We use your PHI to bill and collect payment for you, your insurance company, accountants or collection agencies or third party for the services you receive. We may use and disclose your PHI to contact and remind you of appointments. We disclose PHI when required to do so by federal, state or local law. We may use your PHI to tell you about or recommend possible treatment option health related benefits, promotional activities or services that may be of interest to you. We may release your PHI if we believe you have been a victim of abuse, neglect or domestic violence to the appropriate authorities. If possible, we ask your permission or notify you after the disclosure. We will disclose your PHI if court ordered or by governmental agencies authorized by law to audit or inspect the health care system. We will disclose your PHI in situations where you lack capacity to consent. We will not disclose psychotherapy, mental health treatment of drug and alcohol records unless you authorize such in writing.

Marketing: We will not make any disclosure of your PHI that would constitute marketing without your written authorization. We will not make any disclosure of your PHI that would constitute a sale of PHI without your prior written authorization.

Your Rights: You may ask that we limit how we use and/or disclose your PHI. You may ask that we send information to you by different means (i.e. mail). You may view or obtain a copy of your PHI. You cannot limit the uses or disclosures that we are legally required or allowed to make. You can complain if you feel we have violated your rights by contacting in writing the Secretary, U.S. Department of Health and Human Services, 20 Independence Ave., S.W., Washington, DC 20201. In the event of breach of PHI, we will notify you as required by law.

Minors and Personal Representatives: In most situations, parents, guardians, and/or others with legal responsibilities for minors (under 18 years of age) may exercise the rights described in the Notice on behalf of the minor. However, there are situations where minors may themselves exercise the right described here and minor's parents or guardians may not.

If you would like a copy of this condensed Privacy Notice for your records or to read the complete version of our Privacy Notice, please contact our office and we would be pleased to provide one to you.